UNIVERSITY OF CALIFORNIA DAVIS ACADEMIC SENATE

REQUEST TO TEACH AN UNDERGRADUATE VARIABLE-UNIT COURSE
(97T, TC; 98; 99; 192, 194H; 197t, TC; 198, 199; Other _____)

INSTRUCTOR: Complete and submit form to department chairperson for approval.

Course Identification:

_____	_____	_____	_____	_____ 200____
Department	Number	Section	Units	Quarter Offered

Estimate average student/faculty contact (hours/week) _____

Estimated enrollment in group study course _____

Topic: _____

Course Plan: Explain precisely the work to be undertaken, i.e., subject matter, format of instruction, texts or readings.

Grading: Explain criteria for awarding a passing grade.

In addition, complete for individual study:

Student: _____ I.D. # _____ Major: _____

Address: _____ Phone: _____

Total number of units completed to date: _____

Other special study courses this quarter: Department: _____
Units: _____

Remind student that 1) completion of 84 units is required to undertake a 194H or 199 course for degree credit, and 2) the limitation on special study courses (99, 194H and 199) is 5 units per term (exception: courses approved as part of the independent Study Program).

_____	_____	_____
Instructor's Signature	Instructor's Name (printed)	Date

_____	_____
Department Chairperson's Signature	Date

Department chairperson retains form in departmental files for two years from beginning of current term for possible review by the appropriate college courses committee and the Senate Committee on Courses of Instruction.