

Department of Entomology
Shipment Content Declaration
For Non-Hazardous Shipments

Note: Do not use this form for hazardous materials, *including alcohol*; these must be sent through Central Stores/Receiving (a Hazardous Material Information Sheet must be sent to them 3-4 days in advance of shipping)

Date: _____

Carrier: Federal Express (This form is not needed for UPS or US Mail parcels sent through Mail Division)
 Other _____

Sent to: _____

Sent by: _____ Phone: _____
Charge to ID#: _____

Contents: Documents
Diskette _____
 _____ Contents (e.g., pictures, text)
 Photographs _____
Subject matter
 Other (describe)

Volume or weight of item being shipped: _____
Type and quantity of packing material (all layers):

I hereby declare that the contents of this package are fully and accurately described above. I understand that if I falsify the information above, any penalties or fines will be passed on to me.

Signature