Department of Entomology

Shipment Content Declaration
For Non-Hazardous Shipments

Note: Do not use this form for hazardous materials, *including alcohol*; these must be sent though Central Stores/Receiving (a Hazardous Material Information Sheet must be sent to them 3-4 days in advance of shipping)

Date: _____

Carrier: ☐ Federal Express

(This form is not needed for UPS or US Mail parcels sent through Mail Division)

☐ Other _____

Sent to: _____

_____

_____

_____

Sent by: _____ Phone: _____

Charge to ID#: _____

Contents: ☐ Documents

☐ Diskette _____
Contents (e.g., pictures, text)

☐ Photographs _____
Subject matter

☐ Other (describe)

Volume or weight of item being shipped: _____

Type and quantity of packing material (all layers):

I hereby declare that the contents of this package are fully and accurately described above. I understand that if I falsify the information above, any penalties or fines will be passed on to me.

_____
Signature