

TEACHING ACTIVITIES FORM

INSTRUCTOR: _____ Quarter: _____ Course(s): _____
(Don't forget your research courses, #7)

1. Verify or fill in the schedule days (i.e., MWF), times (i.e., 2-4 p.m.) and location of this course.

<u>Lecture</u>	<u>Laboratory</u>	<u>Discussion</u>
Days/Time _____	Days/Time _____	Days/Time _____
Location _____	Location _____	Location _____

2. Are you present in all of the laboratory or discussion sessions of this course? Please put the number of hours per week you are present.

<u>Laboratory</u>	<u>Discussion</u>
Present _____ Not Present _____	Present _____ Not Present: _____

3. Was your TA present in ALL the lab/discussion sessions. _____ (If not complete the info. below).
(Time spent in lectures does not apply.)

<u># of Labs</u>	<u># of Disc.</u>
Present _____ Not Present _____	Present _____ Not Present: _____

4. Name of Teaching Assistant(s) (NOT reader), if applicable: _____

5. Indicate guest lectures you have given in the department.

Course: _____	Date: _____	# of hrs. _____
Course: _____	Date: _____	# of hrs. _____

6. Indicate names of individuals who provided guest lectures in this course.

<u>Instructor</u>	<u>Department</u>	<u>Date and Number of hours</u>
_____	_____	Date: _____ # of hrs. _____
_____	_____	Date: _____ # of hrs. _____
_____	_____	Date: _____ # of hrs. _____

7. Approximate time spent with each student per week in independent instruction:

# of students in 192 _____	time spent _____ (Ent 192)
# of students in 199 _____	time spent _____ (Ent 199)
# of students in 299 _____	time spent _____ (Ent 299)

8. Indicate dates and times of field trips required as part of this course which were conducted outside of the normal meeting times of the course.

Dates _____	Times _____	Location _____
Dates _____	Times _____	Location _____

9. Who attended? Instructor: Yes ___ No ___ T.A.: Yes ___ NO ___ Co-Instructor: Yes ___ No ___

10. List the dates and times that you had additional sessions (i.e. review sessions) outside of normal class hours.

Dates _____	Times _____	Location _____	# of students that attended _____
Dates _____	Times _____	Location _____	# of students that attended _____
Dates _____	Times _____	Location _____	# of students that attended _____

Attended by instructor? _____ Attended by TA? _____