REQUEST TO TEACH AN UNDERGRADUATE VARIABLE-UNIT COURSE
(97T, TC; 98, 99, 192, 194H; 197T, TC; 198, 199, Other ________)

INSTRUCTOR: Complete and submit form to department chairperson for approval.

Course Identification:

Entomology & Nematology 20

Department/Major Number Section Units Quarter Offered Year

Estimated average student/faculty contact (hours/week) ____________________________

Estimated hours student will spend in lab: ____________________________

Topic: ____________________________

Course Plan: Explain precisely the work to be undertaken, i.e., subject matter, format of instruction, texts or reading.

Grading: Explain criteria for awarding a passing grade.

Student ____________________________ Major ____________________________
Address ____________________________ Phone ____________________________
Email ____________________________ Student ID ____________________________

Total number of units completed to date: __________

Other special study courses this quarter: Department ____________________________
Units __________

Remind student that 1) completion of 84 units is required to undertake a 194H or 199 course for degree credit, and 2) the limitation on special study courses (99, 194H, and 199) is 5 units per term (exception: courses approved as part of the Independent Study Program).

Instructor’s Signature ____________________________ Instructor’s Name (printed) ____________________________ Date __________

Department Chairperson’s Signature ____________________________ Chairperson’s Name (printed) ____________________________ Date __________

Department chairperson retains form in departmental files for two years from beginning of current term for possible review by the appropriate college courses committee and the Senate Committee on Courses of Instruction.

To Register: CRN’s are listed on the board across from Hutchison 160 or Briggs 367. Return completed form to Elvira Galvan Hack or Jennie Escobedo, Department of Entomology & Nematology.