

Classrooms and Teaching Laboratories

Instructors* will read a building evacuation notice to students at the beginning of each quarter.

The building evacuation notice is posted above the light switches in each room. The statement will instruct students to evacuate through the nearest exit, assemble outside for roll call, and wait for further instructions.

Department Safety Coordinator Duties: Posting the building evacuation notice in general assignment class rooms is the responsibility of the Building Safety Coordinator.

*For the purpose of this plan, "instructor" will refer to anyone that has a teaching responsibility, including tenured professors through student advisors.