

## Persons With Mobility Impairment

The following guidelines will assist differently abled employees with emergency evacuation.

### Visually Impaired:

1. Describe the nature of the emergency to the person.
2. Offer to guide the person and ask if he/she prefers to take your elbow.
3. Advise the person about the evacuation route.
4. Take the person to the Building Assembly Area.

### Hearing Impaired:

1. Never assume a hearing impaired person can lip read.
2. If the person did not hear the warning or alarm, write down the type of emergency and direct them to the emergency exit.
3. Offer to walk with the person to the exit.
4. Take the person to the Building Assembly Area.

### Persons using Crutches, Canes, or Walkers:

1. Describe the nature of the emergency.
2. Offer to guide the person and ask if he/she prefers to take your elbow.
3. Advise the person about the evacuation route.
4. Take the person to the Building Assembly Area.

### Person using Wheelchairs:

1. Describe the nature of the emergency.
2. Ask the person how you can help him/her to exit the building.
3. Always follow the instructions of the wheelchair user.
4. Do not remove a person from a wheelchair unless they agree to such a procedure.
5. Some electric wheel chairs can weigh 400 lbs. If needed, use a minimum of four injury-free employees with strong backs to move the chair without the battery. Follow correct lifting techniques.
6. Take extra care for wheelchair users attached to a respirator. Detach and test the portable respirator unit prior to disconnecting the battery operated respirator.

### Unconscious Person in a Wheelchair:

1. Call 911.
2. Give your name, department, and phone number.
3. Describe the situation and where you will meet emergency personnel.
4. If you are unable to meet emergency personnel outside, ask someone in your unit to escort emergency personnel to your location.
5. If immediate evacuation is required, do what is required to exit safely.
6. Follow all instruction from the emergency dispatcher.

Department Safety Coordinator Duties: Speak with mobility impaired persons in your department on a one-to-one basis. Ask them if they need assistance, and if yes, how do they wish to be assisted. Recruit volunteers to assist people prior to an incident.

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